**Project Planning Phase**

**Project Planning Template (Product Backlog, Sprint Planning, Stories, Story points)**

|  |  |
| --- | --- |
| Date | 14th June 2025 |
| Team ID | LTVIP2025TMID28797 |
| Project Name | ServiceNow Cafeteria Menu Display |
| Maximum Marks | 5 Marks |

**Product Backlog, Sprint Schedule, and Estimation (4 Marks)**

Use the below template to create product backlog and sprint schedule

| **Sprint** | **Functional Requirement (Epic)** | **User Story Number** | **User Story / Task** | **Story Points** | **Priority** | **Team Members** |
| --- | --- | --- | --- | --- | --- | --- |
| Sprint-1 | Registration | USN-1 | As a user, I can register for the application by entering my email, password, and confirming my password. | 2 | High |  |
| Sprint-1 |  | USN-2 | As a user, I will receive confirmation email once I have registered for the application | 1 | High |  |
| Sprint-2 |  | USN-3 | As a user, I can register for the application through Facebook | 2 | Low |  |
| Sprint-1 |  | USN-4 | As a user, I can register for the application through Gmail | 2 | Medium |  |
| Sprint-1 | Login | USN-5 | As a user, I can log into the application by entering email & password | 1 | High |  |
|  | Dashboard |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Sprint-1 | Menu Management | USN-1 | As an admin, I can create and update cafeteria menus with items, date, and status. | 3 | High | Team A |
| Sprint-1 | Menu Management | USN-2 | As an admin, I can publish a menu via a 'Mark as Published' UI action. | 2 | High | Team A |
| Sprint-1 | Service Catalog | USN-3 | As a user, I can submit a new cafeteria menu via service catalog form. | 3 | Medium | Team A |
| Sprint-2 | Menu Display | USN-4 | As an employee, I can view daily and weekly menu items in a report format. | 3 | High | Team A |
| Sprint-2 | Menu Reporting | USN-5 | As an admin, I can view menu reports grouped by date and items. | 2 | Medium | Team A |
| Sprint-2 | Automation | USN-6 | As an admin, I can automate approval workflow for menu publishing. | 3 | Medium | Team A |

**Project Tracker, Velocity & Burndown Chart: (4 Marks)**

| **Sprint** | **Total Story Points** | **Duration** | **Sprint Start Date** | **Sprint End Date (Planned)** | **Story Points Completed (as on Planned End Date)** | **Sprint Release Date (Actual)** |
| --- | --- | --- | --- | --- | --- | --- |
| Sprint-1 | 20 | 6 Days | 24 Oct 2022 | 29 Oct 2022 | 20 | 29 Oct 2022 |
| Sprint-2 | 20 | 6 Days | 31 Oct 2022 | 05 Nov 2022 |  |  |
| Sprint-3 | 20 | 6 Days | 07 Nov 2022 | 12 Nov 2022 |  |  |
| Sprint-4 | 20 | 6 Days | 14 Nov 2022 | 19 Nov 2022 |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Sprint-1 | 13 | 5 Days | 01 July 2025 | 05 July 2025 | 13 | 05 July 2025 |
| Sprint-2 | 8 | 5 Days | 07 July 2025 | 11 July 2025 | 8 | 11 July 2025 |

**Velocity:**

Imagine we have a 10-day sprint duration, and the velocity of the team is 20 (points per sprint). Let’s calculate the team’s average velocity (AV) per iteration unit (story points per day)



**Burndown Chart:**

A burn down chart is a graphical representation of work left to do versus time. It is often used in agile[software development](https://www.visual-paradigm.com/scrum/what-is-agile-software-development/) methodologies such as [Scrum](https://www.visual-paradigm.com/scrum/scrum-in-3-minutes/). However, burn down charts can be applied to any project containing measurable progress over time.

[**https://www.visual-paradigm.com/scrum/scrum-burndown-chart/**](https://www.visual-paradigm.com/scrum/scrum-burndown-chart/)

[**https://www.atlassian.com/agile/tutorials/burndown-charts**](https://www.atlassian.com/agile/tutorials/burndown-charts)

**Reference:**

[**https://www.atlassian.com/agile/project-management**](https://www.atlassian.com/agile/project-management)

[**https://www.atlassian.com/agile/tutorials/how-to-do-scrum-with-jira-software**](https://www.atlassian.com/agile/tutorials/how-to-do-scrum-with-jira-software)

[**https://www.atlassian.com/agile/tutorials/epics**](https://www.atlassian.com/agile/tutorials/epics)

[**https://www.atlassian.com/agile/tutorials/sprints**](https://www.atlassian.com/agile/tutorials/sprints)

[**https://www.atlassian.com/agile/project-management/estimation**](https://www.atlassian.com/agile/project-management/estimation)

[**https://www.atlassian.com/agile/tutorials/burndown-charts**](https://www.atlassian.com/agile/tutorials/burndown-charts)